

FAQs

Application Process & Timeline:

Can we apply for multiple programs and if yes, do we need to submit different LOI?

– Yes, you can apply for multiple grants. Each requires its own LOI.

If we submit more than one LOI, will only one be considered to move forward?

– Generally, if an organization is invited to submit a full proposal, it will be asked to do so for one LOI. In limited circumstances, organizations may be invited to submit more than one full proposal.

If being funded how much before starting (October or January) would we be notified?

– Grantees will be notified in October and December.

Do the funds need to be used during the 12 month defined awarded timeframe?

– Grant terms are 12 months. Projects that cannot expend all grant funds during the grant period are eligible for no cost extensions and/or other modifications to support the completion of the project during or outside the original grant term.

Eligibility:

What do you mean by "Statewide"? Is it only organizations that offer services throughout the entire state?

– No. When we say "Statewide" we're referring to the foundation's responsive, open-call portfolio of grants. However, projects within this portfolio do not need to serve the entire state. Organizations and/or grant programs can serve local or regional needs.

Does Cabrini fund fiscally sponsored nonprofit organizations?

– Yes, fiscally sponsored projects are eligible to apply for funding with the fiscal sponsor as the grantee of record.

Is there a threshold, either of number people served or size of geographic area served, for grantee programs?

– No, there are no thresholds or requirements related to these factors.

Can you share the foundation's policy on Catholic Directory listing status? I recall seeing this question on last year's LOI.

– Listing in the Catholic Kenedy Directory is not required to be considered for funding. We ask this question on the LOI, but applicants that are not listed in the Directory are not disqualified.

Are organizations with annual operating budgets under \$750,000 eligible to apply?

– Smaller organizations are eligible to apply and will be considered on a case-by-base basis. The majority of funding has been awarded to organizations with annual budgets of at least \$750,000. However it is not exclusive.

If you currently have a regional grant, are you eligible to apply for a statewide grant?

– You are welcome to submit an LOI through the Statewide Grants process. However, most organizations are funded through either the Regional Grants Program or the Statewide Grants Program. Very few organizations are funded through both.

We received funding in 2020 for a program. We sought a renewal in 2021 and did not receive funding. We will be applying again for this same program as it is expanding to meet the growing need. Would this be "new" or "renewal"?

– If the program does not have a currently active award MCHF, it is considered a new application.

Funding Guidelines:

If our project serves individuals in multiple categories (older adults + immigrants + low-income individuals, for instance), is there a way to note that in the LOI?

– At the LOI stage, please select one primary population group. You may also describe the additional populations you serve in the narrative. If invited for a full application, there is an opportunity to select primary and secondary population groups.

If we wanted to fund an educator program to increase cultural competency of those working with low-income clients, would that satisfy the priority population, or does the program have to focus exclusively and directly on the priority population?

– Yes, that would satisfy the priority population.

Is there a list of what programs were awarded grants thru this opportunity?

– Please see our previous grants on our website at: cabrinihealth.org/grants-programs/

When you say "exclusively for New Yorkers," can you let me know if our programs would be considered if we serve a population that includes both New Yorkers and youth from around the country?

– We consider anyone residing in New York within this definition.

Will you fund advocacy work in the areas you describe, or only direct service?

– MCHF does not fund advocacy.

My org needs to do some fairly urgent maintenance work so we can continue our program this year. Is it possible to spend our own money now and apply for this grant to reimburse those costs, retroactively?

– Grant funds can not be used to reimburse an organization for previously incurred expenses.

Portal/Technical Questions:

Is there a time by which LOIs must be submitted on May 13th?

– The LOI deadline is 5:00 PM ET on May 13th.

Project Budget:

Is there a percentage of a program that Cabrini prefers to fund? 100%? 25% Etc?

– There are no requirements around this. It is considered on a case-by-case basis.

What is the range of program budgets you will be funding? The top of the range and the bottom?

– There is no set range of program sizes we will consider.

Is it allowable (or discouraged) for the Total Program/Project Budget to be the same as the Requested Grant Amount?

– MCHF will consider funding the full project budget or a portion of the project budget. We encourage applicants to seek diversified sources of funding, but also understand some new projects require full funding.

If we request two years of funding, should we include both years combined in the budget template or indicate second year costs in the comment section?

– If you are requesting funding for multiple years, please include only the first year expenses on the budget form. You may indicate subsequent year costs in the notes.

Do we use the same budget template if we're applying for a capital project?

– Yes. Capital expenses can be included on the "Other" line item and detailed in the "Narrative" column.

What are examples of indirect costs?

– Please see our [Indirect Cost Policy](#) for more information.

May I budget the full year salary of a new employee in support of expanding our current programming? In conjunction with additional program expenses? Or should I only budget a portion of the hires' salary?

– If the new hire will be dedicated entirely to the program or project for which you are requesting funds, you may allocate the full salary to the grant request.

Could you provide examples of what type of executive activities could be funded by grant funds?

– Generally, executive salaries are not eligible for grant funding. However, if an executive is integrally involved in the operation of the program or project for which you are requesting funds, the portion of that executive's time that is dedicated to supporting the program or project can be included. In general, executive salaries are only included when their active participation is essential to the program.

What types of capital projects are eligible for funding?

– Capital projects will be considered on a limited, case-by-case basis. Types of capital projects that will be considered include renovations, building improvements, new construction, equipment purchase, and vehicle purchase.